



HUJ- office

ABOUT THE PROJECT

As a volunteer in the HUJ-office, you will work for the HUJ Voluntary Service of Armenia. In the beginning of this booklet there is more information given about HUJ. HUJ started working with EVS volunteers already in 1997 and has a vast experience in the field. Being a specialised voluntary service organisation, the variety and quality of the projects of HUJ (both as a partner and as a coordinator) are of an utter importance and it is one of the main goals of our organisation.

Our team consists of 8 employees, which is amended by a group of local volunteers during a big projects' preparation. There are separate designated coordinators for outgoing and incoming volunteers.

The incoming ESC volunteers will work with all of us and during the whole period of the Service, the volunteer will integrate in HUJ-Team. The majority of our employees knows English so the language will not be obstacle for communication with the staff during the first time.

The volunteer will have a specifically named coordinator-supervisor that he/she can always come to. He has good experience of working with volunteers and thus will have a good impact on the volunteer's learning process. He is one of old volunteers of our organisation who participated in the international and local volunteering camps and has been an ESC Support Person at HUJ since 2012. Besides the work with the volunteers directly, the coordinator is also actively involved in other projects of Erasmus+: he has twice participated in annual event for ESC coordinators and other training courses in Armenia and abroad, which enriched his competences in this field. Besides the supervisor, all members of our team will support ESC volunteer and they will be ready to share their experience with him/her.

NUMBER OF VOLUNTEERS

- 1





VOLUNTEER TASKS

The proposed tasks and activities for the volunteer are as follows (but are not limited to this list):

1) Assistance in HUI activities and promotion of volunteering lifestyle. Support and active participation in conferences, meetings, training courses, seminars and other similar events organised by HUI:

1. To prepare and disseminate information posters, to hold presentations in universities, high schools, as well as in fairs and promotion events in order to present activities of HUI and to increase young people's awareness about volunteering lifestyle and opportunities;
2. To lead workshops and talks in schools with a staff member of HUI on different topics, such as group dynamics, conflicts resolution, intercultural dialogue and many others according to the interest and field of expertise of the volunteer;
3. To develop content for our Facebook page and Website and give ideas on social coverage where the volunteer will be able to use and spread their creative ideas;
4. Depending of volunteer's capacities, he/she may make a short film and/or a presentation about the activities of the organisation, ESC as a concept or any neighbouring topic.

2) Assistance in organization of international voluntary workcamps.

1. To give support in the preparation of the trainings of camp leaders and local volunteers;
2. To give support in the preparation of the activities of the workcamp: preparation of material, schedule and other;
3. According to volunteer interest and capacity, s/he can also co-animate one of international workcamps.

VOLUNTEER REQUIREMENTS

The volunteer should be interested or have some experience in working with youth. The volunteer should be open-minded, flexible, creative and communicative. The main factor of selection is the volunteer's will to obtain new knowledge and gain experience as well as to share their experience and knowledge with others. The volunteer should be able to communicate in English to allow him/her a better integration in the team.

WHAT OUR LONG-TERM VOLUNTEER IS SAYING...

"In my first weeks I got acquainted with all the different programs and organizations in the world of volunteering. Next to that, I am helping with recruiting and selecting new volunteers for the Armenian projects, as well for the projects abroad. For that I make promotion material, give presentations on the universities, and interview candidates. In the meanwhile, I also started to upgrade the Instagram and Facebook pages."

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