

HOW TO COME?

Best connections **by plane** are **Paris** and **Bordeaux airports**. Then, train will be necessary.

Bus makes connection between airport and city where to catch a train.

You can arrive at the airport in Bordeaux Mérignac.

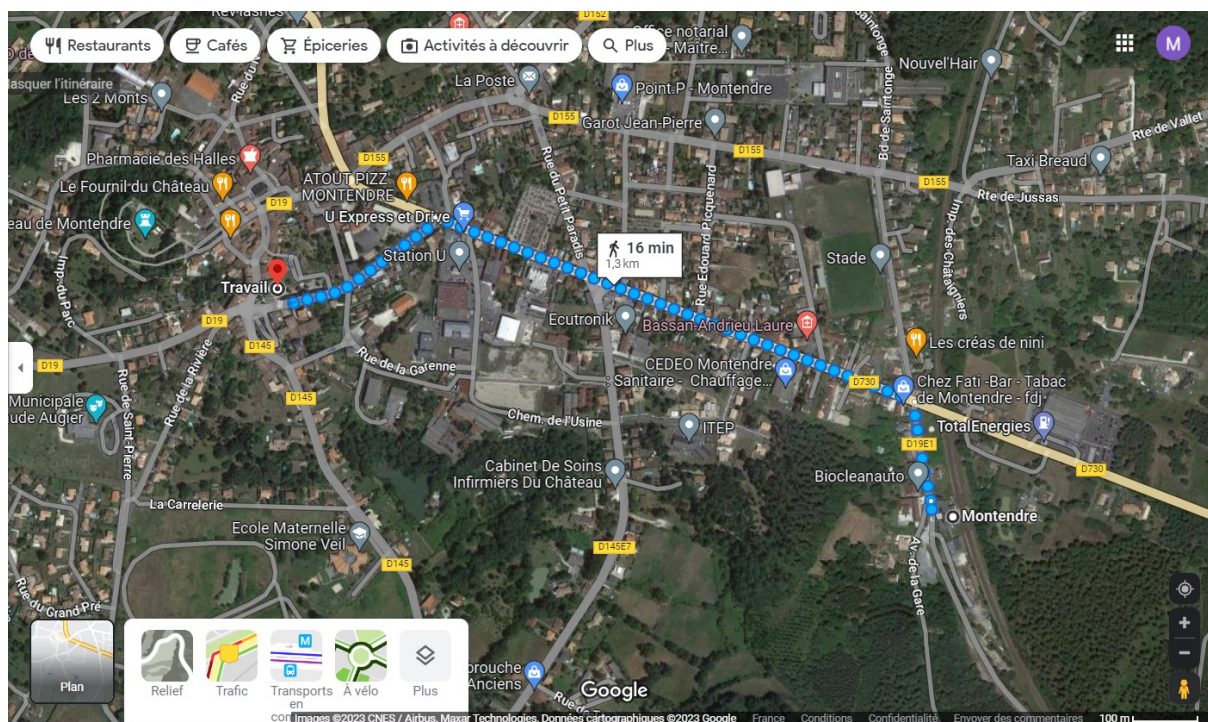
Then you can take the shuttle

<http://www.bordeaux.aeroport.fr/fr/info/jetbus-navette-aeroport-bordeaux>

or bus Liane #1

<http://www.infotbc.com/ligne/1>

to the trainstation (Gare St Jean) and take a train to Montendre. Then you will have a short walk to **La Maison des Bateleurs located at 4 avenue Onda, 17130 Montendre**



BY TRAIN OR BY BUS

You can look at the schedule and book a train at this address: **www.voyages-sncf.com**

You have to go to the train station of **Montendre** (direction Saintes or La Rochelle)

Schedule can change so please check out before booking your plane...!!!

De PARIS MONTPARNASSE – 13h47

à BORDEAUX - 15h56

De BORDEAUX - 16h53
à MONTENDRE - 18h08

BY CAR

You can come by car, hitch-hiking or carsharing (www.blablacar.fr). The meeting point is **La Maison des Bateleurs**

ARRIVALS ARE PLANNED FOR SUNDAY THE 6 OF AUGUST AFTER 16H

**DEPARTURES ARE PLANNED FOR MONDAY THE 21 OF AUGUST BEFORE
12H**

INSURANCE

Solidarités Jeunesses takes an insurance regarding **“Civil responsibility and Accident”** during the project but insurance regarding illnesses is at your charge during it. We invite you thus to contract a complementary insurance for it if you haven't one. French participants must bring with them their **Social Security number**. For EU residents, you should ask for **European social insurance card** and bring it with you. At last, for non EU residents, bring with you **a document to confirm that you have a social security cover**. Don't forget to be updated regarding vaccination!

REIMBURSEMENTS

1) Buying tickets

It is up to the sending organisation, **or to the participants**, to pay for their tickets

2) Collecting original tickets

Each sending organisation is in charge of collecting original tickets, boarding passes, bus and train tickets from their participants. In case you are coming by car you will need to fill in a declaration stating the point of depart the point of arrival the kilometre counter of the vehicle at the depart and at arrival, the date of depart and arrival, the number of passengers and type of vehicle, etc and to provide us with fueling and highway tickets too.

3) Tickets reimbursement

The reimbursement will be paid directly to your organisation, via a bank transfer. You can then pay the participants if they paid for the tickets themselves. In order to do this, you need to send to me by email; your organisation bank details (see doc “bank details” attached).

When the seminaire is finished, you need to **establish an invoice**, addressed to our organisation. The invoice should detail each participant's travel costs and totalize the amount that should be paid to your organisation (see example of invoice attached).

The bank transfer will be done at the end of the exchange, when I receive the invoice and the original tickets. You will not have to wait until the final report is validated.

4) Address to send the original tickets

The original tickets and the invoice should be sent to me by the post at the following address:

**Maison Des Bateleurs-Solidarités Jeunesse
4, Avenue de Onda 17130 Montendre France**

5) Amount allowed per country

The maximum amounts granted by the Erasmus + agency for transports are:

- up to 360€ per participant for travel between 2000 and 2999km
- up to 275€ per participant for travel between 500 and 1999km
- up to 180€ per participant for travel between 100 and 499km

We will reimburse the real costs of the tickets but if they exceed the lumpsum, we will not be able to reimburse more than that maximum amount.